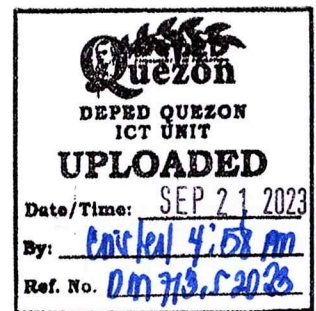




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



21 September 2023

DIVISION MEMORANDUM

DM No. 713, s. 2023

PROVISIONS FOR TECHNICAL ASSISTANCE IN U MIRAY, QUEZON

To: Assistant Schools Division Superintendents
Division Chiefs
Section/Unit Heads
Education Program Supervisor
Senior Education Program Specialist
All Others Concerned

1. In its quest to provide quality basic education services and address the challenges, the Schools Division Office – Quezon Province shall visit the District 1 particularly in the area of Umiray for the provisions of technical assistance. The said activity shall be conducted from September 27-29, 2023, inclusive of travel time.
2. The activity aims to assess the extent of education services provided to the schools within the area and determine the necessary assistance based on the results of the needs assessment. Also, the Top Management shall firm up the communication gateway and processes for easier access to and from the SDO Quezon and District Office-in-Charge.
3. Participants to this activity includes the Top Management, Division Chiefs, Unit Heads, select Education Program Supervisor and Senior Education Program Specialist in the attached list.
4. Travelling expenses including incidental expenses (hotel/lodging) of participants shall be charged against Division MOOE funds subject to the usual accounting and auditing rules and regulations.

DEPEDQUEZON-TM-SDS-04-009-003



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5. Immediate dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

asdsedg09/21/2023

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PARTICIPANTS IN THE TECHNICAL ASSISTANCE TO UMIRAY, QUEZON

NAME	POSITION
Rommel C. Bautista	Schools Division Superintendent
Herbert D. Perez	Assistant Schools Division Superintendent
Gregorio T. Mueco	Assistant schools Division Superintendent
Edward D. Garcia	OIC-Assistant Schools Division Superintendent
Lorena S. Walangsumbat	Chief, Curriculum Implementation Division
Elizabeth M. De Villa	Chief, School Governance and Operations Division
Ma. Dolores D. Atienza	Administrative Officer V
Ramir O. Arbolente	Division Engineer
Wennie O. Gaela	HRMO II/AO IV
Shiela E. Javen	Administrative Officer IV/Cashier
Edmundo R. Marin Jr.	Accountant III
George D. Aguila	Administrative Officer IV/Property and Supply Officer II
Rexcia Maria B. Baldeo	Attorney III
Marbin Jeramil D. Fragata	Planning Officer III
Marie Antoinette A. Tesalona	Medical Officer III
Asuncion C. Ilaos	ALS, Education Program Supervisor
Paul Clifford N. Marquez	Senior Education Program Specialist
Jaybert R. Saron	Public Schools District Supervisor
Lina Buaron	Dentist-In-Charge
Chrisgil Crisostomo	Nurse-In-Charge

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